



NAME:

## LCOME

## **TO YOUR ARMY BRIEFING**

We're delighted you're interested in a career with the Army and have taken the first step in your application by attending your Army Brief today.

We'll be with you every step of the way, giving you the tools and preparation you need for a successful application and career in the Army.

We'll be providing you with an overview of the various roles available and an insight into Army life. There'll be a lot to take in and you have some exciting decisions ahead of you. The Army Brief is your chance to find out more about life as a soldier, and to ask our recruiting experts any questions you may have.

## JOURN

## TO BECOMING A SOLDIER IN THE ARMY

This handbook has been created to support you through your journey to join the Army. It includes lots of information to help you along the way and you can use it however you wish!

We would encourage you to share the information in here with your family and friends so that they can see what you'll be involved in, and can support you throughout the process.

Make sure you take this along to each activity or event you attend with the Army, and also to the Assessment Centre.

This is your handbook to help you all the way through to the start of your Basic Training.

#### **WE'RE HERE TO HELP**

We're here to support you every step of the way through your application. If you have the right attitude, we can help you prepare to the best of your ability.

We can provide all of the resources you may need to get started, including: interview tips, how to prepare for your fitness tests, support for your computer assessments and give overall guidance on how to prepare for Army life.

Our drop-in sessions cover a range of modules that you may need support on and our Ambassador Programme can put you in contact with a network of people in the Army, to help you find out whether the Army lifestyle is a good fit for you.

We do all of this to make sure you're 100% clear on what we're looking for from you and are progressing successfully.

You can keep track of your progress through the online candidate portal.



APPLICATION (ALREADY COMPLETED)

2
ARMY BRIEFING DAY

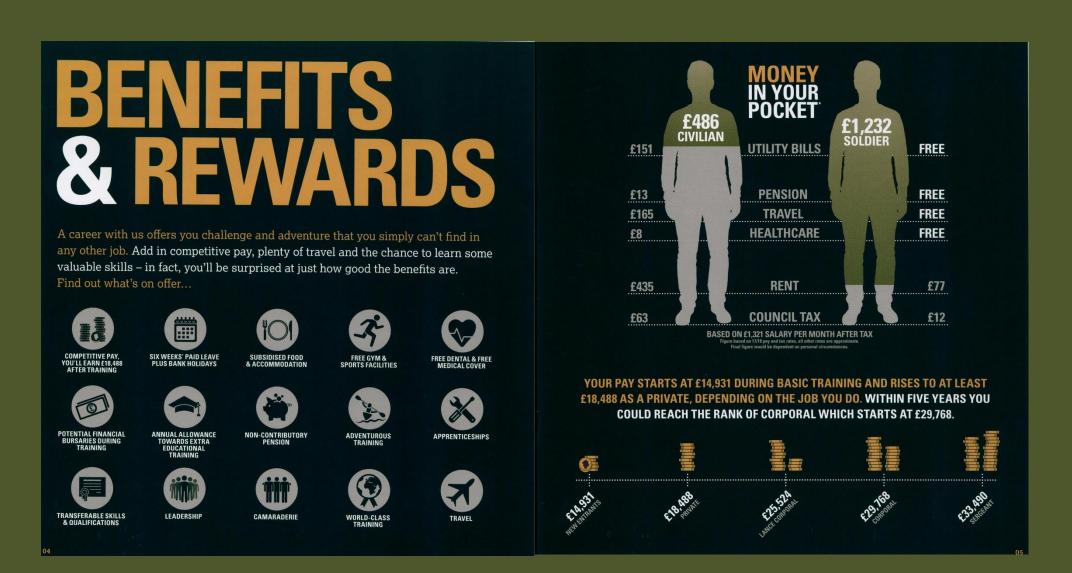
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PREP FOR ASSESSMENT CENTRE

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ASSESSMENT CENTRE

5
BASIC TRAINING

**PASSING OUT** 

**INITIAL TRADE TRAINING** 





To do its job well, the Army looks to its Values and Standards to guide its behaviour. To help you remember the Values we abide by, think: CDRILS

## COURAGE

Courage doesn't mean not being afraid, it means rising to the challenge.

## DISCIPLINE

Although the rank structure and regulations of the Army are one kind of discipline, learning self-discipline will help you do your job efficiently without orders.

#### RESPECT FOR OTHERS

Our soldiers come from all backgrounds. Respect for others is about judging people on their effort and abilities, not their race, religion or gender.

#### INTEGRITY

Being trustworthy – doing the right thing, even when no one is looking.

## LOYALTY

Putting other members of your team first and not letting them down.

### **SELFLESS COMMITMENT**

Playing your part in full, and trusting others completely.

Don't engage in the wrong behaviour, and support your fellow soldiers.

The Army's Standards remind us that our behaviour must always be:

#### LAWFUL

Everywhere you work you'll be governed by national and international law – even in armed conflict. You must always behave lawfully, no matter what the situation.

#### **APPROPRIATE**

Trust is key to everything we do.

#### **TOTALLY PROFESSIONAL**

As a soldier you're trained and expected to be the best.



## ASSESSMENT CENTRE

Once you're ready, you'll be invited to an Assessment Centre to see whether the Army is suited to you. While you're there, you'll take part in:

- A medical review
- Physical assessment to ensure you meet the standards for training
- Computer based assessments to identify which roles you'll be suited to in the Army
- Team exercises to see how you work with other people
- A Career Discussion to talk about your results and decide which job is right for you.

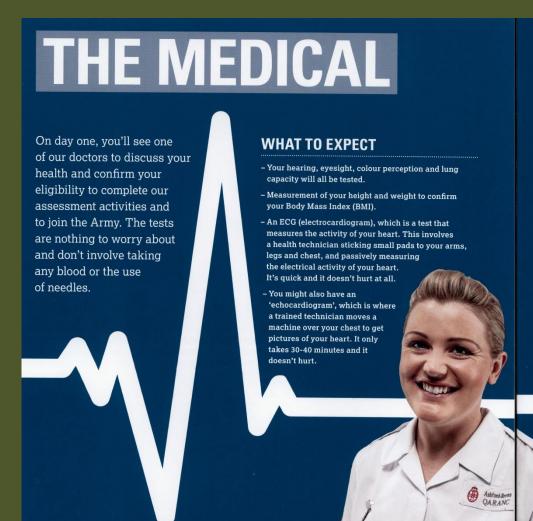
All of this is designed to find out if you could be a potential soldier. You'll have time before your assessment to prepare yourself, and we strongly recommend that you:

- Learn as much as you can about the Army
- Consider a few roles you may be interested in
- Work on your fitness our 100% Army Fit App is designed to help those interested in the Army, get Army fit.



On the next few pages you'll find more details about the different parts of the assessment and how you can prepare for them.

THE MEDICAL	PAGE 10	
THE COMPUTER ASSESSMENTS	PAGES 12-15	
COGNITIVE TEST		
LITERACY & NUMERACY		
TECHNICAL SELECTION TEST (TST)		
THE PHYSICAL ASSESSMENT	PAGE 16	



#### **HOW TO PREPARE**

Avoid fizzy drinks, energy drinks or alcohol for 12 hours before your medical. You should also try to avoid taking in too much sugar. This is to make sure that your test results are accurate.

#### **EYE TEST**

If you wear corrective lenses for your eyesight:

- Glasses should be brought with you to the Assessment Centre
- Soft contact lenses should be removed 48 hours in advance
- Hard contact lenses should be removed 10 days in advance
- You should also bring a copy of your current opticians' prescription/report.

#### BMI

For example:

BMI = 20

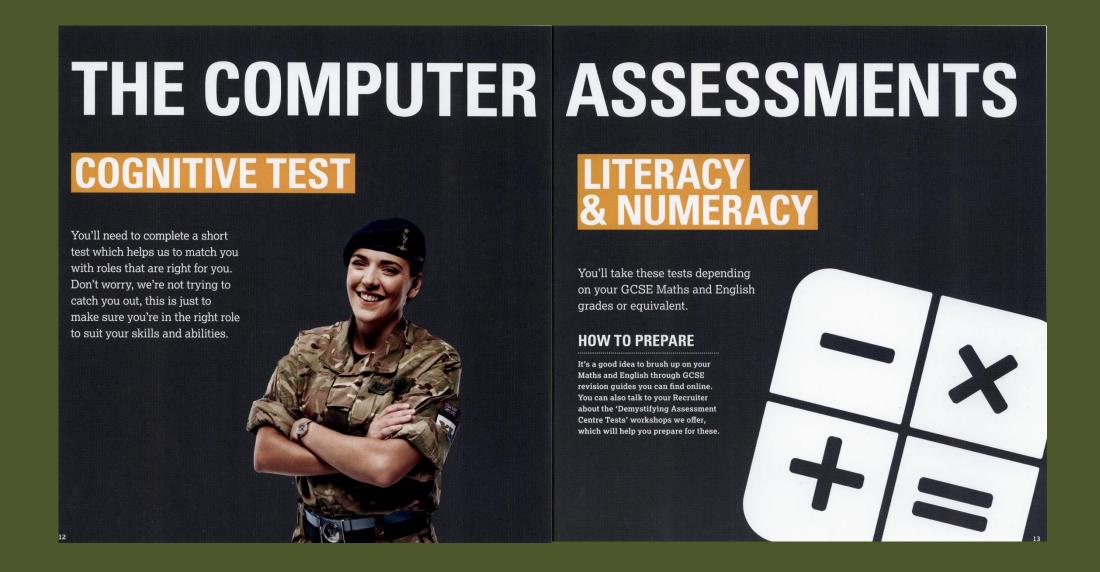
56 (kg) ÷ 1.67 (m) = 33.53

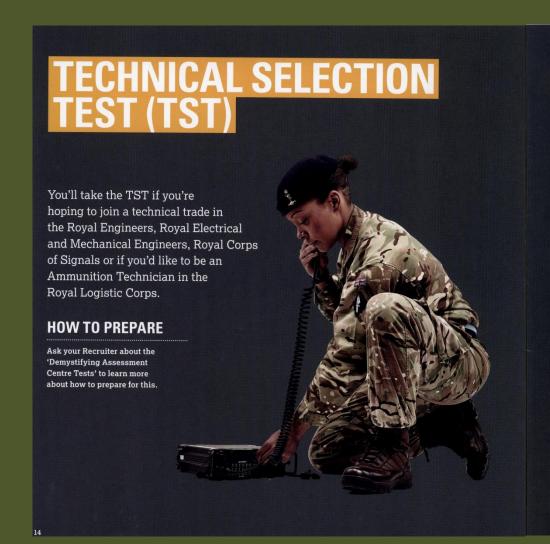
 $33.53 \div 1.67 = 20.07$ 

Try measuring your BMI at home before the Assessment Centre. This will give you guidance on if you're the right weight for your height. Depending on the result, your Recruiter will be able to give you tips on how to improve your fitness ahead of the Assessment Centre.

BMI is calculated as follows: Weight  $(kg) \div height (m) = X$  $X \div height (m) = BMI$ 

Divide your weight in kilograms by your height in metres, then divide the answer by your height again.





## **HINTS & TIPS**

#### BEFORE

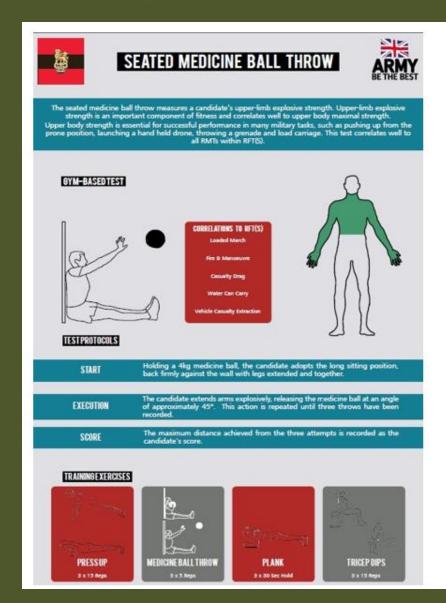
- Ask your Recruiter about attending the 'Demystifying Assessment Centre Tests' workshop.
- Seek further support with literacy and numeracy revision using online resources such as BBC Bitesize or visit your local library.
- Schedule time to research any weaker subjects and structure your study.
- Effective study is different for everyone; however, nutrition and rest are key factors. It can be difficult to focus and concentrate if you're tired and/or hungry.
   Ensure that you schedule regular breaks when studying.
- Speak with your Recruiter if you're unsure of anything beforehand, because once you're at the Assessment Centre it may be too late.
- At the Assessment Centre, try not to dwell on the tests the night before. Ensure that you're well rested and have eaten on the morning of the tests.

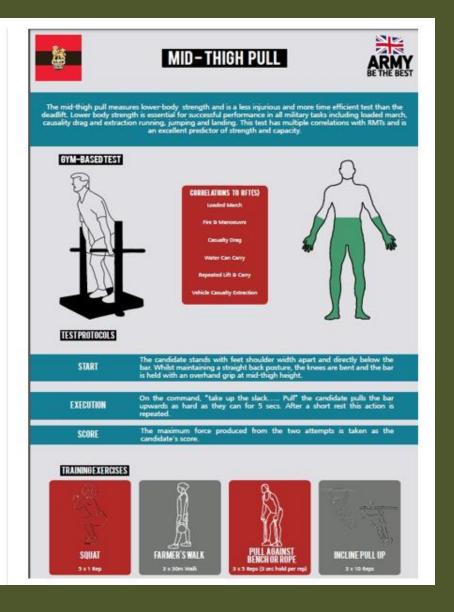
#### DURING

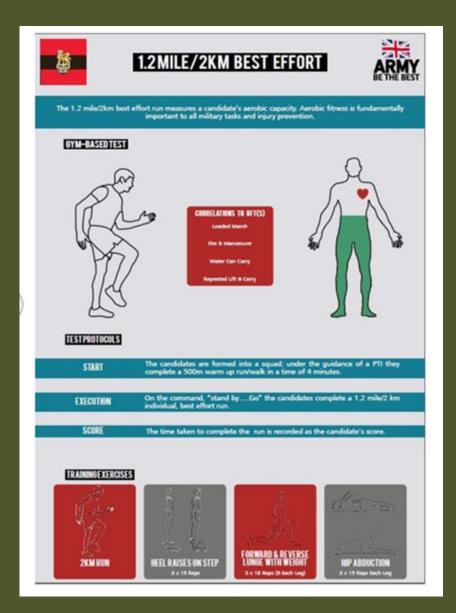
- Ensure that you adopt a positive mental approach to the tests. Remember, no one is trying to catch you out; all of the staff want you to succeed and to give it your absolute best performance.
- The Army Cognitive Test is touch screen so it may feel slightly different from your practice sessions but the nature of the questions are exactly the same.
- Position yourself at the desk to answer questions quickly (i.e. don't slouch and waste time having to sit up for every question).
- The Army Cognitive Test also measures speed and accuracy so you should attempt to get into a rhythm.

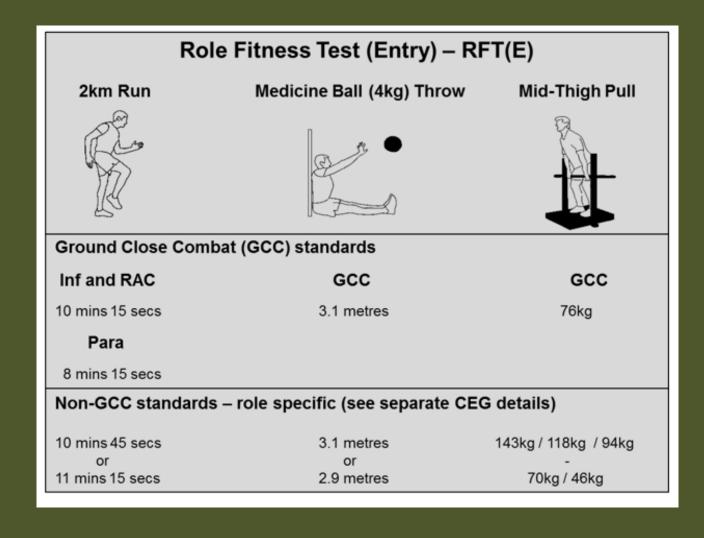
#### **AFTER**

- Maintain your positive mental approach as you move into subsequent activities and don't attempt to over-analyse your performance.
- You'll receive feedback on how you did during your Careers Discussion on day two of the Assessment Centre.
- Remember! The Assessment Centre Tests are only a small part of the whole experience, enjoy it.









Ser	Arm/Service	TAFMIS Job Code	TAFMIS Job Description	AFT weight (kg)	Mid Thigh Pull (kg)	Medicine Ball Throw (m)	2 km Run (mm:ss)
1	RA	All RA	All RA	20	70	3.1	10:45
2	RE	All RE	All RE	20	118	3.1	10:45
3		SIG 100/60	Comm Sys Engr	15	46	2.9	11:15
R Signals	R Signals	SIG 360 SIG 410 SIG 380/580/740 SIG 390/590 SIG 350/550	EW Sys Op Inst Tech Comm Sys Op Elec Dvr Lnm	15	94	2.9	11:15
4	AAC	All AAC	All AAC	15	118	3.1	11:15
5		RLC 101/09	Pioneer	20	94	3.4	10:36
	RLC	RLC 380/89 RLC 260/69	Marine Engineer Seaman/woman	15	143	2.9	11:15
		RLC 230/39 RLC 201/09 RLC 210/19 RLC 270/79 RLC 390/99	Port Operator Driver Driver Radio Operator Postal & Courier Log Sp Spec	15	46	3.1	11:15
		RLC 220/29	Air Despatcher	15	94	2.9	11:15
		RLC 350/59 RLC 310/19 RLC 250/59 RLC 360/69	Ammunition Technician Petroleum Operator Mov Controller Chef	15	46	2.9	11:15
6		EME 101E/09E EME 300A/09A	Recovery Mechanic Technical Support Spec	15	143	3.1	11:15
		EME 100A/09A	Vehicle Mechanic	15	94	3.1	11:15
	REME	EME 200A/09A	Aircraft Technician	15	70	3.1	11:15
		EME 100B/09B EME 100D/09D EME 200B/09B	Armourer Metalsmith Electronics/Avionics/Technician	15	46	3.1	11:15
7	AGC	All AGC	All ACG	15	46	2.9	11:15
8	AMS	All RAMC All RADC	All RAMC All RADC	15	46	3.1	11:15
		All QARANC	All QARANC	15	46	2.9	11:15
9	RAVC	All RAVC	All RAVC	15	46	3.1	11:15
10	Int Corps	All Int Corps	All Int Corps	15	46	2.9	11:15
11	CAMus	All CAMus	All CAMus	15	46	2.9	11:15
12	All Other JE	All Other JE	All JE		As per Si		11:30

## **HOW TO GET ARMY FIT**

To help you get Army fit, we've designed a number of tools to help you improve and maintain your fitness ahead of your Assessment Centre and Basic Training.

Speak to your Recruiter about setting up a 1-2-1 fitness support session at your local Army Careers Centre. This will be a chance for you to speak to a military member of our team about how to improve your fitness, lead a healthier lifestyle and why it is so important to be fit and healthy in the Army.

#### 100% ARMY FIT APP

We've designed the 100% Army Fit App for iPhone and Android. To reach 100% Army fit, you must progress through eight levels. Each level contains seven muscular exercises and two cardio exercises. To help you, there are step-by-step videos showing you how to perform each one. As you move through the levels the technique for each exercise will become more difficult. We've prepared an Army Fit poster to accompany the App – ask your Recruiter for one to take home with you.





#### **TIPS FOR BEGINNERS**

If it's been a while since you exercised regularly, it's easy to make mistakes and waste energy – or injure yourself. Here are some important things to remember:

- Ensure that you use proper running shoes when training
- Start gradually, from brisk walking to jogging, then running
- Always warm up and stretch before and after you exercise
- Keep yourself hydrated and eat well before and after exercise
- Make sure you give yourself time to recover between sessions
- Find someone to train with so that you can motivate each other.

#### **WEEK-BY-WEEK FITNESS PLAN**

On the following pages you'll find our optional 12-week fitness plan to help you get prepared for your Fitness Assessment.

You'll need to test your fitness before you start the programme, so that you can complete your maximum press-ups and sit-ups in the plan.

After completing a warm-up, carry out the following tests with a two-minute break between each exercise:

#### DO AS MANY PRESS-UPS AS YOU CAN IN ONE MINUTE.

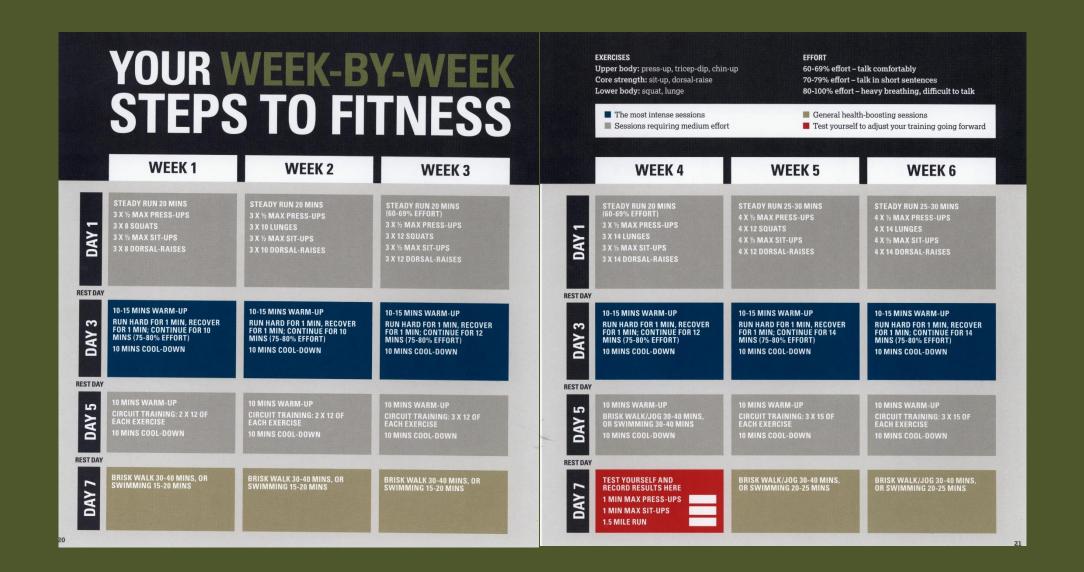
This is your press-ups maximum:

#### DO AS MANY SIT-UPS AS YOU CAN IN ONE MINUTE.

This is your sit-ups maximum:

#### TIME YOURSELF RUNNING 1.5 MILES.

Repeat this test every four weeks using the red boxes in the plan on the following pages. As your fitness improves, your maximum sit-ups, press-ups and run time should be better than when you started – meaning you can adjust your training going forward.





# CHECKLIST

WHAT TO BRING TO THE ASSESSMENT CENTRE

#### **DOCUMENTS**

- Photographic ID
- Proof of address
- Education certificates

Please speak to your Recruiter now if you may have difficulty obtaining these in time for your Assessment Centre.

#### **SPORTS KIT**

- Shorts
- Plain t-shirt
- Lace-up trainers
- Tracksuit.

## CAREER DISCUSSION CLOTHES

- Smart, clean clothes.

#### **PERSONAL ITEMS**

- Normal clothing (smart casual)
- Toiletries
- A towel
- Any medication you're taking
- Glasses and opticians' prescription if you have them
- Sensible underwear.

## **DON'T BRING**

- Unnecessary valuables
- Body piercings or fake nails
- Offensive or inappropriate clothing
- Alcohol or drugs if you use these during your journey or stay you'll be asked to leave.



## WHAT TO EXPECT FROM

# RA



Training is made up of two different elements: Basic Training and Initial Trade Training.

#### **BASIC TRAINING**

This is the start of your journey towards life as an Army soldier. Every soldier does Basic Training, whichever job they're going into.

The training teaches you everything you need to know about being an effective soldier, from military terminology and how to wear your uniform to weapons handling.

Where and how long it lasts depends on your chosen role and your age.

New recruits tend to find the training challenging and enjoyable. You'll find there's lots to learn and so many new people to meet, who will become friends for life.

## MING

#### **INFANTRY**

#### How long?

26 weeks combined training: Basic Training and the Combat Infantry Soldiers Course (28 weeks for Foot Guards and Paratrooper roles).

#### Where?

Infantry Training Centre, Catterick.

#### **NON-INFANTRY**

#### How long? 14 weeks.

Where?

Army Training Base in Pirbright or Winchester.

#### **UNDER 18**

#### How long?

20 weeks (plus 3 weeks' holiday) or 41 weeks (plus 8 weeks' holiday) depending upon the role you're entering.

#### Where?

Army Foundation College, Harrogate.

## INITIAL TRADE TRAINING

In Initial Trade Training you join your Regiment or Corps and start learning the practical skills you need for the job you're going into.

All recruits are enrolled in an Apprenticeship scheme, which opens the door to new experiences and real-world qualifications from NVQs and BTECs to university degrees.

## HOW TO GET PAR PREPAR



These sessions are designed to help you get prepared for your Assessment Centre, if you need them. Everyone is different, so your Recruiter will give you guidance as to which ones may be useful to you.

## FOR YOUR ASSESSMENT CENTRE

## AND BASIC TRAINING

## FITNESS SUPPORT SESSION:

You can attend 1-2-1 sessions with a serving soldier at your local Army Careers Centre to help understand what it takes to be Army fit. They'll provide advice and support on how to improve your fitness levels, including run times and routes, provide nutrition advice and general guidance on how to lead a healthy lifestyle.

### **OPEN DAYS:**

We hold open days nationwide for you to find out more about life in the Army. You'll have the opportunity to visit training camps, see where you'll be staying, meet serving soldiers and find out more about the Assessment Centre, Basic Training and Army life.

## DEMYSTIFYING THE ASSESSMENT TESTS:

We'll help you prepare for the computer assessments that you'll complete at the Assessment Centre – giving you information on what to expect and providing advice on how to perform at your best.

## CAREERS OFFICE DROP-IN SESSIONS:

We hold a variety of drop-in sessions for you and your family to learn more about the Army. It's an opportunity to find out more about the Assessment Centre and Basic Training, meet a serving soldier and how to prepare for life in the Army.





#### **RUN CLUB:**

Run club is available to candidates who have passed their medical assessment and are preparing for Basic Training. It's organised by your local Army Careers Centre in local parks and Army sites in your area. Run club provides an opportunity to maintain and improve your fitness levels and is a chance to meet new recruits who may be joining at the same time as you.

### **PARKRUN:**

ParkRun organises 5 kilometre running sessions every Saturday morning at more than 470 locations nationwide. ParkRun is completely free and provides a fun way to work on your cardio fitness. You can register for free at: www.parkrun.org.uk/register

Your local ParkRun is:

## AMBASSADOR NETWORK:

There are many people from different backgrounds and walks of life in the Army. Our Ambassador Network of serving soldiers are here to help you understand more about diversity within the Army, how the Army can meet your individual needs and to answer any questions you may have about Army life.

## REGIMENTAL INSIGHT COURSE:

Once you've passed your Assessment
Centre, you have the opportunity to go on
a residential trip. It's hosted by the
Regiment you'll be joining and gives you
a great opportunity to find out more about
your future career, meet current serving
soldiers and new recruits who will be
joining at the same time as you.

